STATE OF COLORADO

John W. Hickenlooper, Governor Christopher E. Urbina, MD, MPH Executive Director and Chief Medical Officer

Dedicated to protecting and improving the health and environment of the people of Colorado

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Date

WWC coordinator Agency name Address

Dear WWC coordinator.

Thank you for your time and cooperation on the Women's Wellness Connection (WWC) Site Visit that WWC staff in attendance and I conducted on visit date. Please thank other staff members in attendance for their time with us as well.

Please remember this letter and the attached reports should be used as a management tool and does not directly affect funding. However, site visits and site visit responses are considered when determining performance ratings for the Contract Monitoring System.

There are several outcomes of any site visits, including 1) required performance improvements requiring a written response, 2) optional recommendations WWC staff believe will benefit your agency, 3) action items assigned during the site visit for both WWC staff and/or local staff, and 4) corrections to eCaST based on a clinical and data chart audit. Below is a summary of WWC staff recommendations in each of these four areas:

Required Performance Improvements: Please review the following list of required performance improvements and respond in writing by (6 weeks) with a compliance plan that includes a timeline for action for full compliance by (6 months). Please be sure your response includes a signed letter, and any policies or procedures requested are on agency letterhead.

1. Required performance improvements

Optimal Recommendations: Please review the following recommendations and consider implementing. Note this section does not require a written response.

1. Recommended performance improvements

Action Items Discussed During Visit: The following action items were discussed during your visit. These could either be action items assigned to WWC state staff or to someone at your agency. Ensure that your agency completes all actions items in a timely manner.

Action item	Responsible	Due
	party	date

Action item	Re pa	sponsible Due rty date

Clinical and Data Chart Audit Corrections: During the site visit a clinical and data chart audit were reviewed. Please refer to the attached audit report and make the following corrections to eCaST:

1. Chart correction

Thank you for serving the women of Colorado. If you have any questions regarding this letter or attached reports, please call me at 303.692.2599 or email at kris.mccracken@state.co.us. Sincerely,

Kris McCracken

Women's Wellness Connection Program Coordinator

Women's Health Unit

Kin Mc Cacken

CC:

Attachments: WWC Site Visit Final Report, WWC Clinical Chart Audit Tool